



ASIAN/PACIFIC AMERICAN HERITAGE ASSOCIATION

6220 Westpark, Suite. 245B, Houston, TX 77057 (713)784-1112 www.apaha.org

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May 1, 2004

Sub: REQUEST COVERAGE

APAHA Parade starts noon Sunday May 2nd at SPECS parking lot (Brazos Street and McGown Street) at NOON, SUNDAY May 2nd.

Parade will end at 2800 Milam at festival site. Cultural program presentation and food booths from many Asian countries will follow till 4 p.m.

Please ask for Sam Kannappan, Chair, Parade (cell number is 713 724-4399)

Contacts:

Sam Kannappan	(281) 484-2270	sam.kannappan@gmail.com
Stephanie Low	(713)207-6816	Stephanie.low@centerpointenergy.com
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Soma Svay	(713) 426-7235	Soma_Svay@lhh.com
Jerome Vielman	(713) 784-1112	jerome@apaha.org

We appreciate your consideration to this invitation.

Sincerely,



Stephanie Low

Stephanie Low
Chair, 2004 Festival Committee



Sam Kannappan
Chair, 2004 Parade Committee

"Many Cultures, One World"



2004 APAHA Festival Application

Date: May 2, 2004, Sunday

Time: 11:00 am – 4:00pm

Location: "Little Saigon", Midtown District, Houston Texas

APAHA will provide the following at the Festival:

8'X4' table with skirt

2 folding chairs

10'X10' canopy to cover the booth

Booths will be set up by the production company.

Set up time: 11:00 AM Sunday morning

We require that the booths be set up by 11:00am on the day of the Festival. It must be staffed during the festival from: 12:00 noon – 4:00pm. Organizations are responsible for the cost of any damage to the booths. In addition, organization is responsible for the cleanliness of the booth area at the end of the Festival.

Name of Organization _____

Contact Person: _____

Mailing Address: _____

Phone Number: _____ *Fax number:* _____

E-Mail Address: _____

Fee enclosed: \$_____ (note: for non-profit/community groups \$100.00 and for vendors: \$150.00)

Please complete the "Release Agreement" accompanied in this packet.

"Many Cultures, One World"



The 2004 APAHA Parade Application

Name of Organization: _____

Contact Name: _____

Address: _____

City/State/Zip: _____

Telephone: _____ Fax: _____

E-Mail: _____

Type of Entry: Vehicle Float Band Marching unit (no instruments) _____

Entry Fee enclosed: \$ _____
 Non-Profit: \$50.00
 Business: \$250.00

Number of Persons Marching in Parade: _____

Number of Persons Riding on Float/Vehicle: _____

If you are a vehicle participant, interested in participating in the APAHA Motorcade? Yes No
If Yes, we will need one vehicle designated to meet us at the Motorcade starting point - Montrose & West Alabama area. A 15-20 vehicle Motorcade will travel through Montrose area approx 11:30 AM to promote the Festival / Parade!

What is the dimension of your float/vehicle?
Length: _____ Width: _____ Height: _____

How will your float move? _____

Will there be sound amplification with your float or vehicle? _____

Please sign below to acknowledge that you've completed and submitted the above information. You will be given additional information once this form is received with the parade entry fee. Thank you!

Signature Print Name Date

Please complete the Agreement accompanied in this packet.
Return to APAHA, 6220 Westpark, Suite 245B, Houston, TX 77057-7304 before April 23, 2004.

2004 APAHA FESTIVAL/PARADE AGREEMENT

This agreement is entered into by and between:

Name of Applicant : _____

Address: _____

City/Zip: _____

Telephone: _____

and the Asian/Pacific American Heritage Association (APAHA).

The Parties agree as follows:

1. **PARTICIPATION:** _____ agrees to participate at the following APAHA function(s) on Sunday May 2, 2004 (Please check the appropriate box or boxes):
 2004 APAHA Festival **2004 APAHA Parade**
(Please have the appropriate application(s) accompanying this Agreement.)
2. **INDEMNITY.** _____ agrees to hold APAHA, its officers, directors, servants and employees harmless from any damages, claims, demands or suits by any and all persons, firms or corporations (including Applicant, its agents, servants and third parties) arising out of any acts or omissions by the Applicant, its agents, servants or employees arising out of or based upon performance at the APAHA Festival/Parade, in which _____ has agreed to participate, on Sunday, May 2, 2004.
3. **WAIVER OF CLAIMS.** It is understood and expressly agreed that APAHA shall have no responsibility for safekeeping of, damage to or loss of any personal property, which continues to remain under the control of _____. It is understood that APAHA will not at any time become custodian of said property. For itself and on behalf of all other persons, firms and corporations that may have any right, title or interest in or to personal property in its possession or under its control, _____ hereby waives any and all claims that may or might be against APAHA or its officers, directors, servants and employees for damages to or loss of personal property with the APAHA Festival/Parade.

Agreement entered into this _____ day of _____ 2004 at Houston, Texas.

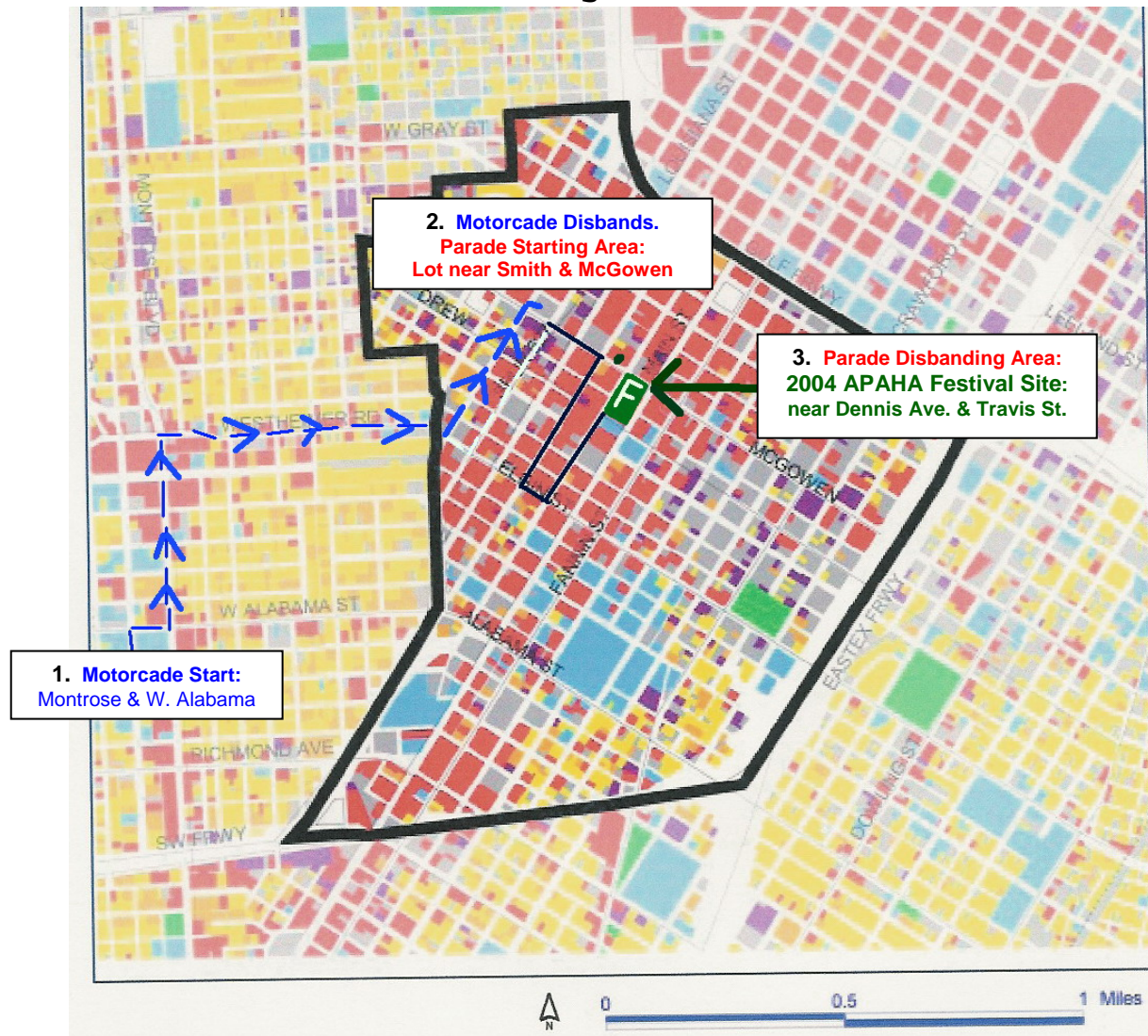
Signature: _____
(must be over 18)

Print name: _____

Accepted by: _____
(APAHA officer or agent)

Note: This form must be signed and returned in its entirety (along with the appropriate application) prior to participation in the APAHA Festival activities.

**2004 Asian Pacific American Heritage Association
Festival & Parade
Little Saigon / Midtown**



2004 APAHA PARADE SCHEUDLE:

2004 APAHA Motorcade Route: Motorcade meets at University of St. Thomas area (TBA). Proceed north on Montrose Blvd – Right onto Westheimer Blvd. – Left onto Smith Street – right onto Parade Starting Area lot near the corner of Smith & McGowen.

2004 APAHA Parade Route: 1.) Start at Smith & McGowen. 2.) Head east 2 blocks on McGowen 3.) Turn right and head south on Milam for 4 blocks. 4.) Left onto Elgin and head east 1 block 5.) Left onto Travis and head 3 blocks north to disbanding area / Festival site near the 2700 block of Travis.

2004 APAHA Parade Timeline:

- 10:00 AM – Parade units begin to assemble at Starting Area lot on Smith & McGowen.
- 11:30 AM – APAHA Motorcade arrives at lot from Montrose area. Motorcade participants file in line with respective parade units.
- 11:45 AM – 2004 APAHA Parade commences from lot heading east on McGowen
- 12:10 PM – Last Parade unit leaves Starting Area.
- 12:35 PM – Parade units arrive at Disbanding Area.
- 12:45 PM – Parade participants ride shuttle service back to Starting Area to retrieve their automobiles.

2004 APAHA FESTIVAL LOCATION: 2700 Block of Travis (near Dennis Ave.)